



नेशनल प्रोजेक्ट्स कंसल्टेशन कारपोरेशन लिमिटेड

(उद्यम का सरकार भारत)

National Projects Construction Corporation Limited

(A Govt. of India Enterprise)

केन्द्रीय कार्यालय, प्लॉट नं 148, सेक्टर-44, गुरुग्राम, - 122003 (हरियाणा)

Corporate Office, Plot No. 148, Sector-44, Gurugram - 122003 (Haryana)

Ref. No. 500160/P/ 458

November 24, 2017

OFFICE ORDER

The following arrangements have been made with immediate effect for smooth functioning of the Corporation :

I. Human Resource

- 1) Establishment Board be and is hereby dissolved.
- 2) Human Resource Department will directly report to CMD and all decisions related to HR matters will be approved by CMD.

II. Operations

- 3) No Zonal Manager/HOD will leave station without prior approval of CMD.
- 4) Tour Programs of Zonal Managers are required to be approved by CMD.

III. Tenders

- 5) All tenders in which NPCC participates are standard tenders with standard timelines. The proposals should be put up to CMD sufficiently ahead of time. No proposal will be entertained by the office of CMD unless received clear 48 hours (Forty Eight Hours) ahead of time.
- 6) The proposals have to be financially concurred by Director(Finance). No proposal will be considered without financial concurrence.
- 7) For transparency, the tenders issued by NPCC for its contracts in newspapers should be published in All India Editions of leading dailies like Times of India, Indian Express, Dainik Jagran and Amar Ujala. Also in local Newspapers.

IV. Monitoring

- 8) A Mechanism in the office of CMD is being established to monitor the movement of tenders. At present, CMD's office is not in the loop. Hence, an Executive is being posted as Technical Assistant to CMD for which office order will be issued separately.

All concerned are advised to ensure compliance. Any deviation from above is required to be approved by CMD.

This is issued with the approval of CMD, NPCC.

(JASMINE DHAR SINGH)
DY. GENERAL MANAGER (HR)

Copy to :-

1. All Divisional Heads, NPCC Limited, Corporate Office, Gurugram/Regd. Office, New Delhi – with a request to circulate the same amongst the employees under their control for compliance please.
2. All Zonal Managers, NPCC Limited – with a request to circulate the same amongst the employees under their control for compliance please.
3. SM (IT), NPCC Limited, Corporate Office, Gurugram – with a request to upload the same on NPCC Website please.
4. Notice Board.

SPS TO CMD/PS TO D(E)/PS TO D(F)/SPS TO CVO